

Forest Hills Meeting Minutes for March 22, 2012 held at the home of Dina Exline

Meeting was called to order at 6:40 pm.

Members present: Joe Banasiak, Joe Walukonis, and Dina Exline

Meeting minutes for February 21, 2012 were unanimously approved after a minor correction.

Officer Reports: none

Invited Guests: none

Old Business:

Shed - A copy of a payment made to a former board member on December 2, 2008 for the purchase of a shed and other expenses acquired on November 14, 2008. The shed is not located in the rented storage unit, and has not been erected on our common grounds. According to our bylaws, sheds are prohibited. The board composed a letter to be sent by the management company to the former board member for either information of shed whereabouts, or payment of \$537 to purchase. The board is looking to sell the shed at or near cost of purchase, and return funds to account.

Storage Unit-The board contacted National Storage Center, and the storage contract is paid until July 2. The contract can be terminated earlier, and a refund issued, but the name on the unit needs to be changed in writing by former board member. The board will request the management company to contact the former board member.

Website - Dina said she would attempt to use a free website design site to put together a community website in the next few weeks.

New Business:

Board Meeting Minutes-will be emailed to Sheri Kay at Property Management by Design after approval, printed and put into a Meeting Minute Binder, and eventually posted on community website.

Petty Cash-Property Management by Design did receive a check for the petty cash former board member had. The board requested the funds be deposited.

Savings on Trash Pick-Up-Joe W. looked into a cheaper rate for trash pick-up from Washington Disposal. Washington Disposal will do a 20% discount if paid 1 year in full. The board will contact the management company to see if this is a good idea, and if funds are available to do this.

Grass Cutting and Spring Clean-Up-The board will request the management company for several proposals for lawn maintenance, spring clean up, and mulch.

Pond Service–The board reviewed four proposals for service and treatment of pond. The board also wanted the contract to include storage of pumps during the winter to save storage unit costs. The board unanimously agreed to continue services with JC Living Waters since it was the lowest cost for the service needed. The board will also look into having an analysis done on the pond to see if service and treatments can be limited or eliminated.

2011 Taxes–The board will contact Sheri Kay at Property Management by Design to see progress and cost of 2011 taxes being done.

Preparation for Special Meeting–49 residents submitted a petition for a Special Meeting to be held at the Orion Township Library on April 5 at 6:30 pm. The board will contact Sheri Kay at Property Management by Design to arrange a date to prepare for meeting.

Meeting was adjourned at 8 pm.