

## **Forest Hills Meeting Minutes for May 8th, 2012 held at the home of Annmarie**

Meeting was called to order at 6:40 pm.

Members present: Joe Walukonis, Joe Banasiak , Ed Kaiser, Annmarie Wishart, and Dina Exline

Meeting minutes for April 17, 2012 were unanimously approved.

Officer Reports: none

Invited Guests: none

Old Business:

Missing shed purchased for Forest Hills – It was reported out that former board member responsible for purchase was contacted. Shed was reported to have been damaged by the wind and put out for trash. Board did not reach consensus on best way forward on the issue. It was decided by the board to solicit a recommendation from the management company on next step.

Outstanding Dues – Board reviewed the management company statement of homeowners with outstanding balances. All homeowners were either in good standing or owed less than one quarter worth of dues with two exceptions. One exception involves an estate. The second exception is a homeowner with more than two years worth of dues outstanding. Board agreed the collection process should be started on this homeowner. Board agreed to ask management company to proceed as is typical in this situation and provide information on the process.

Taxes – Reported that taxes will be handled by the same CPA as last year. The management company was able to negotiate the cost from \$1000 to \$500 by asking to match a competitive quote of 500.

Savings on Trash Pick-Up – A report out on the discount for trash collection by Washington Disposal was discussed. The 20% savings if paid in full for the year was only for individual homeowners. Washington Disposal offered 10% to the community due to the miscommunication. Board decided to proceed with paying a year in full, this results in a yearly savings of \$1596.24.

Garage sale – Date for garage sale was discussed. Given the late setting of the date it was decided the month of May was not feasible due to short notice. The potential impact of graduation activities and Father's Day was mentioned. The board decided to set the date for June 15/16 matching the only submitted request by a homeowner for a specific date.

Mulching of common areas – Statement of work outlining the areas to be mulched was presented along with an estimate of mulch needed. Our estimate was 54 cubic yards,

the quote from Dynamite was 45 cubic yards (submitted before document with specific areas to be mulched). Board decided to specify that 50 cubic yards of mulch be put down in the common areas specified in the document. Dynamite was selected for completion of this work and should proceed after tree/bush removal.

**New Business:**

Invoice report was reviewed. More information was to be requested on \$293.25 and \$34.50 charges

Park sprinkler season turn on – Inspection showed the system was winterized by Dynamite landscaping and should be the one to turn on for warranty. Water meter was not installed and assumed removed for winter. Water meter was found in storage and installed by board (After the meeting was adjourned)

Tree removal at Silver Maple Entrance – Safety concerns were submitted to Forest Hills Board on pedestrian visibility being blocked. In particular the concern is the driver of a car coming out of the community must pull forward to see Joslyn traffic and they are not able to see the pedestrian path due to the bushes and pine trees on the corner. In addition when a driver does proceed to pull out they are not able to check to see if a person or bike rider is coming. With a written complaint submitted to the board on a safety issues involving a common area the Board decided action must be taken. The board decided to ask Dynamite to quote removal of 2 pine trees and 1 bush in addition to the mulch installation.

Pond – Board decided to have chemical treatment done as in the past. For long term pond management, proceed to obtain a recommendation from Mich. State on options.

Meeting was adjourned at 8:21 pm.